

INSTITUTE OF HUMAN VIROLOGY NIGERIA (IHVN) SUPPLY OF LABORATORY CONSUMABLES AND REAGENTS – ACHIEVE GRANT

INSTRUCTIONS TO BIDDING

- All bids must be in ink or type written; submission in pencil will not be accepted.
- All enquiries regarding the proposed application for the above should be directed to the Associate Director Procurement of IHV-Nigeria.
- Bids must be properly sealed.
- Bidders not registered with IHVN must include company profile.
- Bidders not registered with IHVN must include copies of tax clearance certificates for the past three years.
- All bids must provide evidence of at least two similar Jobs made in the past for IHVN/other organizations etc.
- Bidders not registered with IHVN must provide proof of registration with the Corporate Affairs Commission (CAC).
- Bids should be submitted to the head office on or before the date below specified as deadline.
- Bids will be opened at Bid opening date and time specified below.
- Any quote with percentage/calculation error will be disqualified at the tender meeting.

Note: Bids which must reach us **on or before 20th April, 2018** and should have the title of the project written on the “Top Left Hand Corner” of the envelope.

Kindly Pick up the Blank Bill at the Front Desk of IHVN’S HEAD OFFICE; PLOT 252, HERBERT MACAULAY WAY, CENTRAL BUSINESS DISTRICT, ABUJA – FCT

Bid Deadline Date/ Time: 20th APRIL, 2015 BY 5:00 pm.

Bill Should be addressed to:

The Associate Director Procurement,

Procurement Unit,

Supply Chain Management Department,

Institute of Human Virology, Nigeria.

Pent House, Maina Court,

Plot 252, Herbert Macaulay Way,

Central Business District,

P.O. Box 9396, Garki, Abuja-NIGERIA.

Tel: +234 (0) 9 4610342, 4610341, Fax: +234 (0) 9 4610340

Mobile: +2348069085656

Email: bids@ihvnigeria.org